

Lone Working Risk Assessment (4Rs Framework)

Activity / Context Details

Description of Activity:	
Additional Details / Context:	
Date / Time:	Location:
Person Responsible:	Others Involved:

Recognise & Respond

Recognise	Respond
I'm working alone and no one will know my whereabouts (example)	I will tell someone before I go and confirm when I return (example)

Record (Tracking / Review)

Note in church diary / WhatsApp group (example)

Refer (Escalation if needed)

Escalate to PSO/DSA if needed (example)

RAG Risk Summary

■ Green — Low risk, manageable with simple controls
■ Amber — Medium risk, needs monitoring and specific controls
■ Red — High risk, requires immediate action, review, or referral